

<b>ANNUAL FREEDOM OF INFORMATION ACT REPORT</b>		REPORT CONTROL SYMBOL DD-DA&M(A)1365
SUBCOMPONENT/COMPONENT OR AGENCY REPORTING Department of the Air Force		REPORT FOR FISCAL YEAR 2010

**SECTION I - BASIC INFORMATION REGARDING REPORT**

**1. PERSON(S) TO CONTACT WHO CAN ANSWER QUESTIONS ABOUT THE REPORT**

a. NAME (Last, First, Middle Initial) Trinh, Bah-Anh	b. TITLE Air Force FOIA Liaison Officer	c. ADDRESS 1800 Air Force Pentagon Washington, DC 20330-1800	d. TELEPHONE NO. 703-696-6515	e. E-MAIL ADDRESS af.foia@pentagon.af.mil
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**2. PROVIDE AN ELECTRONIC LINK FOR ACCESS TO THE REPORT ON THE AGENCY WEB SITE.**  
The Defense Freedom of Information Policy Office (DFOIPO) will satisfy this requirement.

**3. EXPLAIN HOW TO OBTAIN A COPY OF THE REPORT IN PAPER FORM.**  
The Defense Freedom of Information Policy Office will satisfy this requirement.

**SECTION II - MAKING A FOIA REQUEST**

**1. ALL AGENCY COMPONENTS THAT RECEIVE FOIA REQUESTS (Continue on separate page if necessary using the same format.) Continuation Page**

a. SUBCOMPONENT/COMPONENT OR AGENCY (e.g., McDill AFB, Department of the Air Force)  See Attachment 1	b. ADDRESS (Mail Stop, Room, Building, Base, City, State or Country, ZIP Code)	c. TELEPHONE NUMBER
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**2. PROVIDE A BRIEF DESCRIPTION OF WHY SOME REQUESTS ARE NOT GRANTED AND AN OVERVIEW OR CERTAIN GENERAL CATEGORIES OF THE AGENCY'S RECORDS TO WHICH THE FOIA EXEMPTIONS APPLY.**  
The Defense Freedom of Information Policy Office will satisfy this requirement.

**SECTION III - ACRONYMS, DEFINITIONS AND EXEMPTIONS**

The Defense Freedom of Information Policy Office will satisfy this requirement.



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SECTION V - FOIA REQUESTS

A. RECEIVED, PROCESSED AND PENDING FOIA REQUESTS.

Provide the numbers of received, processed, and pending requests, both perfected and non-perfected. The number in column 1 must match the number of "Requests Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4.

1. NUMBER OF REQUESTS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF REQUESTS RECEIVED IN FISCAL YEAR	3. NUMBER OF REQUESTS PROCESSED IN FISCAL YEAR	4. NUMBER OF REQUESTS PENDING AS OF END OF FISCAL YEAR
1168	7812	7899	1081

B. DISPOSITION OF FOIA REQUESTS.

1. All Processed Requests. Provide the number of request dispositions as described below. Use only one column to report each request. Use the nine "Full Denial Based on Reasons Other than Exemptions" columns only if the request cannot be counted in columns 1 through 3. The numbers in column 5, "Total", must match the numbers in Section V. A., column 3.

(1) NUMBER OF FULL GRANTS	(2) NUMBER OF PARTIAL GRANTS/PARTIAL DENIALS	(3) NUMBER OF FULL DENIALS BASED ON EXEMPTIONS	(4) NUMBER OF FULL DENIALS BASED ON REASONS OTHER THAN EXEMPTIONS (Please count each case only in only 1 column)							(5) TOTAL		
			a. NO RECORDS	b. ALL RECORDS REFERRED TO ANOTHER COMPONENT/AGENCY	c. REQUEST WITHDRAWN	d. FEE-RELATED REASON	e. RECORDS NOT REASONABLY DESCRIBED	f. IMPROPER FOIA REQUEST FOR OTHER REASON	g. NOT AGENCY RECORD		h. DUPLICATE REQUEST	i. OTHER (Explain in B.2 below)
2377	1777	285	1023	279	587	212	121	139	72	423	604	7899

2. Other Reasons for "Full Denials Based on Reasons Other than Exemptions". For any request marked "Other", provide descriptions of other reasons for full denials and the number of times each reason was relied upon. "Total" must equal "Other" column in B.1.

(1) DESCRIPTION OF "OTHER" REASONS FOR DENIALS	(2) NO. OF TIMES
See Attachment 3	
(3) TOTAL	604

3. Number of Times Exemptions Applied. Count each exemption only once per request.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
58	150	266	430	320	1417	109	20	807	107	13	8		

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SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS

**A. RECEIVED, PROCESSED AND PENDING ADMINISTRATIVE APPEALS.**

Provide the number of administrative appeals received, processed, and pending as described in columns 1 through 4. The sum of columns 1 and 2 minus the number in column 3 must equal the number in column 4. Starting with Fiscal Year 2009, the number in column 1 must match the number of "Appeals Pending as of End of Fiscal Year" from the previous year's Annual FOIA Report.

1. NUMBER OF APPEALS PENDING AS OF START OF FISCAL YEAR	2. NUMBER OF APPEALS RECEIVED IN FISCAL YEAR	3. NUMBER OF APPEALS PROCESSED IN FISCAL YEAR	4. NUMBER OF APPEALS PENDING AS OF END OF FISCAL YEAR	5. TOTAL
51	256	211	96	211

**B. DISPOSITION OF ADMINISTRATIVE APPEALS - ALL PROCESSED APPEALS.**

Provide the number of administrative appeal adjudications as described in the columns below. The number in the "Total" column must match the number in Section VI. A., column 3. In column 4, report the number of appeals which neither affirmed nor reversed/remanded the FOIA request determination, but were closed for other reasons (see DFOIPO Instructions) <http://www.usdoj.gov/oip/foiaposi/guidance-annualreport-052008.pdf> page 15

1. NUMBER AFFIRMED ON APPEAL	2. NUMBER PARTIALLY AFFIRMED AND PARTIALLY REVERSED/REMANDED ON APPEAL	3. NUMBER COMPLETELY REVERSED/REMANDED ON APPEAL	4. NUMBER OF APPEALS CLOSED FOR OTHER REASONS	5. TOTAL
19	27	19	146	211

**C. REASONS FOR DENIAL ON APPEAL.**

1. Number of Times Exemptions Applied. Note: If an administrative appeal results in the denial of information based on exemptions and also based on a reason or reasons presented in C.2 and 3, report that appeal on all applicable sections. For each administrative appeal, report all exemptions applied; however, count each exemption only once per appeal.

EX. 1	EX. 2	EX. 3	EX. 4	EX. 5	EX. 6	EX. 7(A)	EX. 7(B)	EX. 7(C)	EX. 7(D)	EX. 7(E)	EX. 7(F)	EX. 8	EX. 9
4	5	6	8	12	19			5	1				

2. Reasons Other than Exemptions. Provide the number of administrative appeals resulting in denial for reasons other than exemptions, as described below. C.2. plus C.3 must be equal to B.4.

(1) NO RECORDS	(2) RECORDS REFERRED AT INITIAL REQUEST LEVEL	(3) REQUEST WITHDRAWN	(4) FEE-RELATED REASON	(5) RECORDS NOT REASONABLY DESCRIBED	(6) IMPROPER REQUEST FOR OTHER REASON	(7) AGENCY RECORD NOT	(8) DUPLICATE REQUEST OR APPEAL	(9) REQUEST IN LITIGATION	(10) APPEAL BASED SOLELY ON DENIAL OF REQUEST FOR EXPEDITED PROCESSING	(11) OTHER (Explain in C.3 below)
24	6	20	1	1	5	1	15	2	1	69

3. "Other" Reasons for Denial. Provide descriptions of the "other" reasons and the number of times each was relied upon. "Total" must equal "Other" column, C.2.(11).

(1) DESCRIPTION OF "OTHER" REASON	(2) NUMBER OF TIMES
Available Publicly 1 Administratively Close 66 Misdirected Request 1 Unable to contact requester 1	69
(3) TOTAL	69

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SECTION VI - ADMINISTRATIVE APPEALS OF INITIAL DETERMINATIONS OF FOIA REQUESTS (Continued)

C.4. Response time for Administrative Appeals. Provide the (1) median, (2) average, and (3) and (4) range in number of days to respond to administrative appeals.

(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS		(3) RANGE - LOWEST NUMBER OF DAYS				(4) RANGE - HIGHEST NUMBER OF DAYS		
	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
39		62		1				388	
(1) DATE OF RECEIPT	11/10/09	10/19/09	10/09/09	06/12/09	06/05/09	05/04/09	03/04/09	06/13/08	02/22/06
(2) NUMBER OF DAYS PENDING	223	239	244	307	327	332	355	398	577
									1158

5. Ten Oldest Pending Administrative Appeals. Provide the date of receipt of the ten oldest pending administrative appeals, and the number of days pending. (YYYYMMDD, e.g. 20030918)  
To calculate the number of Federal work days, see <http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/> or <http://www.excelexchange.com/WorkingDays.html>. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS

For tables in Section VII, include response times for only perfected requests. Begin counting days from the date of receipt of the perfected request. If using a multi-track processing system, report response times separately for each track. If not using a multi-track processing system, at a minimum, report separately requests which have been granted expedited processing.

NOTE: Table A must reflect the response times for all processed perfected requests. Table B is a sub-set of Table A and must reflect the response times only for those perfected requests in which information was granted, either in full or in part.

To calculate the number of Federal work days, see <http://www.codeforexcelandoutlook.com/blog/2008/06/calculate-working-days-minus-holidays-in-vba/> or <http://www.excelexchange.com/WorkingDays.html>. MS. Excel formula "Net workdays less holidays." See attached Excel list of Federal holidays.

A. PROCESSED REQUESTS - RESPONSE TIME FOR ALL PROCESSED PERFECTED REQUESTS. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all perfected requests.

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
11	23	10	1044	36	87	1	1022	11	17	1	88

B. PROCESSED REQUESTS - RESPONSE TIME FOR PERFECTED REQUESTS FOR WHICH INFORMATION WAS GRANTED. Provide the (1) median, (2) average and (3) and (4) range in number of days to process all perfected requests in which information was granted (full grants and partial grants).

1. SIMPLE				2. COMPLEX				3. EXPEDITED PROCESSING			
(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS	(1) MEDIAN NUMBER OF DAYS	(2) AVERAGE NUMBER OF DAYS	(3) RANGE - LOWEST NUMBER OF DAYS	(4) RANGE - HIGHEST NUMBER OF DAYS
15	24	1	924	43	106	1	1022	11	17	2	58

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**SECTION VII - FOIA REQUESTS: RESPONSE TIME FOR PROCESSED AND PENDING REQUESTS (Continued)**

**C. PROCESSED REQUESTS - RESPONSE TIME IN DAY INCREMENTS.**

(1) Provide the number of perfected requests processed in each of the thirteen designated time increments (i.e., within 20 days in the first column, within 21-40 days in the second column, etc.).  
 (a) If using a multi-track system, create separate tables as presented below to report the information for each track. If not using a multi-track system, at a minimum create a separate table for requests which have been granted expedited processing.  
 (b) Insert the sum of the thirteen columns in the "Total" column to reflect the total number of requests processed for each of the tracks.

**1. SIMPLE REQUESTS**

<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
404	4217	728	194	112	45	32	20	16	10	10	49	25	37	5899

**2. COMPLEX REQUESTS**

<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
42	508	515	220	144	95	70	63	28	36	24	93	55	83	1976

**3. REQUESTS GRANTED EXPEDITED PROCESSING**

<1 DAY	1-20 DAYS	21-40 DAYS	41-60 DAYS	61-80 DAYS	81-100 DAYS	101-120 DAYS	121-140 DAYS	141-160 DAYS	161-180 DAYS	181-200 DAYS	201-300 DAYS	301-400 DAYS	401+ DAYS	TOTAL
1	18	3	1		1									24

**D. PENDING REQUESTS - ALL PENDING PERFECTED REQUESTS.**

Provide the number of perfected requests pending as of the end of the fiscal year, and the median and average number of days those requests had been pending. If an agency or component is unable to determine whether all of its pending requests are perfected, the agency must include all pending requests and attach a footnote that it has done so.

**1. SIMPLE**

(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS
578	28	142	499	40	93	3	9	8

**2. COMPLEX**

(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS

**3. EXPEDITED PROCESSING**

(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS	(1) NUMBER PENDING	(2) MEDIAN NUMBER OF DAYS	(3) AVERAGE NUMBER OF DAYS

**E. PENDING REQUESTS - TEN OLDEST PENDING PERFECTED REQUESTS.**

Provide the date of receipt of the ten oldest perfected requests pending as of the end of the fiscal year, and the number of days pending.

1. DATE OF RECEIPT	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST
	10/17/03	01/03/02	08/01/01	12/11/00	01/21/00	01/04/00	11/09/99	06/27/97	04/28/97	04/09/97
2. NUMBER OF DAYS PENDING	1745	2196	2307	2474	2705	2718	2758	3375	3419	3432

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**SECTION VIII - REQUESTS FOR EXPEDITED PROCESSING AND REQUESTS FOR FEE WAIVER**

Section VIII now reflects new mandatory reporting requirements and is no longer an optional section.

Provide information for adjudicated requests for expedited processing or adjudicated requests for a fee waiver, i.e., requests for expedited processing or requests for a fee waiver which were granted or denied. Do not include requests for expedited processing or requests for a fee waiver which became moot for various reasons and, as a result, were neither granted nor denied.

**A. REQUESTS FOR EXPEDITED PROCESSING.**

- (1) Include requests for expedited processing made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the request for expedited processing. Count **calendar days**, not working days.
- (3) NOTE: The response time of this new reporting requirement captures the time taken to decide whether to grant or deny a request for expedited processing. This does not cover the FOIA requests which have already been granted expedited status, placed in the "expedited processing" track, and reported elsewhere in this Report. Rather, this new requirement reflects the time taken to make a determination, (i.e., adjudicate) whether a request for expedited processing should be granted or denied. The FOIA requires agencies to determine within ten calendar days whether a request satisfies the standards for expedited processing.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE	5. NUMBER ADJUDICATED WITHIN TEN CALENDAR DAYS
25	224	0	3	217

**B. REQUESTS FOR FEE WAIVER.**

- (1) Include requests for a waiver of fees made both at the initial request level and, when applicable, at the administrative appeal level.
- (2) Calculating days: Count only the days spent adjudicating the fee waiver request. Count working days. Do not include additional days that may precede consideration of the fee waiver request, e.g., days the request waits in a processing queue, processing time which precedes commencement of adjudication of fee waiver request, etc.

1. NUMBER GRANTED	2. NUMBER DENIED	3. MEDIAN NUMBER OF DAYS TO ADJUDICATE	4. AVERAGE NUMBER OF DAYS TO ADJUDICATE
79	246	0	4

**SECTION IX - FOIA PERSONNEL AND COSTS**

**A. PERSONNEL.** Provide the number of "Full-Time FOIA Staff" by adding the number of "Full-Time FOIA Employees" and "Equivalent Full-Time FOIA Employees" (see *DFOIPO Instructions*) [http://www.dod.mil/pubs/foi/foiact/Full\\_and\\_part\\_time\\_plus\\_cost\\_calculations\\_FOIA\\_FY10\\_8\\_30\\_10\\_final.xls](http://www.dod.mil/pubs/foi/foiact/Full_and_part_time_plus_cost_calculations_FOIA_FY10_8_30_10_final.xls) <http://www.usdoj.gov/oip/foi/post/guidance-annualreport-052008.pdf> - page 26.

1. NUMBER OF FULL-TIME FOIA EMPLOYEES	2. NUMBER OF EQUIVALENT FULL-TIME FOIA EMPLOYEES	3. TOTAL NUMBER OF FULL-TIME FOIA STAFF	1. PROCESSING COSTS	2. LITIGATION-RELATED COSTS	3. TOTAL COSTS
73	106.50	179.50	\$ 11,748,222	\$ 426,636	\$ 12,174,858

**SECTION X - FEES COLLECTED FOR PROCESSING REQUESTS**

Report the dollar amount of fees collected from FOIA requesters for processing their requests. Also report the percentage of total processing costs (from Section IX, B.1.) that those fees represent. In calculating the amount of fees collected, include fees received from a FOIA requester for search, review document duplication, and any other direct costs permitted by agency regulations.

<b>1. TOTAL AMOUNT OF FEES COLLECTED</b>	\$ 32,791
<b>2. PERCENTAGE OF TOTAL PROCESSING COSTS</b>	.279115 %

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**SECTION XI - FOIA REGULATIONS**

**AGENCIES MUST PROVIDE AN ELECTRONIC LINK TO THEIR FOIA REGULATIONS, INCLUDING THEIR FEE SCHEDULE.**

The Defense Freedom of Information Policy Office will satisfy this requirement.

**SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS**

**A. BACKLOGS OF FOIA REQUESTS AND ADMINISTRATIVE APPEALS.**

(1) Provide the number of FOIA requests and administrative appeals that were pending beyond the statutory time period as of the end of the fiscal year.

(2) NOTE: The statutory time period is ordinarily twenty working days from receipt of a perfected request (see 5 U.S.C. Section 552(a)(6)(A)(f)), but may be extended up to ten additional working days when "unusual circumstances" are present (see 5 U.S.C. Section 552(a)(6)(B)(i)).

**1. NUMBER OF BACKLOGGED REQUESTS AS OF END OF FISCAL YEAR (Backlog requests should be equal to or less than Section V.A.4 total backlog requests.)**

626

**2. NUMBER OF BACKLOGGED APPEALS AS OF END OF FISCAL YEAR (Backlog appeals should be equal to or less than Section VI.A.4 total backlog appeals.)**

86

**3. EXPLAIN BACKLOG HERE (Optional)**

Majority of the backlog are complex cases (high volume, classified, require multiple agency coordination, contract, investigation).

**B. CONSULTATION ON FOIA REQUESTS - RECEIVED, PROCESSED, AND PENDING CONSULTATIONS.**

The consultation portions of the Annual Report require information about consultations received from other agencies, not sent to other agencies.

(1) Provide the number of consultations received from other agencies, those processed, and those pending, as described in the columns below.

(2) The number in Column 1 must match the number of "Consultations Received from Other Agencies that Were Pending at Your Agency as of End of the Fiscal Year" (Column 4) from last year's Annual Report.

(3) The sum of Columns 1 and 2 minus the number in Column 3 must equal the number in Column 4.

1. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF START OF THE FISCAL YEAR	2. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES DURING THE FISCAL YEAR	3. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES THAT WERE PROCESSED BY YOUR AGENCY DURING THE FISCAL YEAR	4. NUMBER OF CONSULTATIONS RECEIVED FROM OTHER AGENCIES PENDING AT YOUR AGENCY AS OF END OF THE FISCAL YEAR
25	113	106	32

**C. CONSULTATIONS ON FOIA REQUESTS - TEN OLDEST CONSULTATIONS RECEIVED FROM OTHER AGENCIES AND PENDING AT YOUR AGENCY.**

Provide the date of receipt of the ten oldest consultations received from other agencies pending at your agency as of the end of the fiscal year, and the number of days pending.

1. DATE OF RECEIPT	2. NUMBER OF DAYS PENDING	10th OLDEST	9th	8th	7th	6th	5th	4th	3rd	2nd	OLDEST						
04/25/08	614	04/23/08	616	03/13/08	645	12/18/07	703	10/17/07	745	09/07/07	772	04/11/07	876	02/15/07	914	07/26/06	1052



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SECTION XII - BACKLOGS, CONSULTATIONS, AND COMPARISONS (Continued)

**D. COMPARISON OF NUMBERS OF REQUESTS FROM PREVIOUS AND CURRENT ANNUAL REPORT - REQUESTS RECEIVED, PROCESSED, AND BACKLOGGED.**

(1) Provide the number of requests received and the number of requests processed during the fiscal year, and the number of requests backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.  
 (2) The numbers in Columns 1 and 2 must match the "Number of Requests Received in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Requests Processed in Fiscal Year" from Section V. A. of the Annual Report from last year and from this year respectively.  
 (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Requests as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

REQUESTS RECEIVED		REQUESTS PROCESSED		REQUESTS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
7956	7812	7868	7899	725	626

**E. COMPARISON OF NUMBERS OF ADMINISTRATIVE APPEALS FROM PREVIOUS AND CURRENT ANNUAL REPORT - APPEALS RECEIVED, PROCESSED, AND BACKLOGGED.**

(1) Provide the number of administrative appeals received and the number of administrative appeals processed during the fiscal year, and the number of administrative appeals backlogged as of the end of the fiscal year (starting with the Annual Report from Fiscal Year 2009) from last year's Annual Report and the number of those received and processed during the fiscal year, and backlogged as of the end of the fiscal year, from the current Annual Report.  
 (2) The numbers in Columns 1 and 2 must match the "Number of Administrative Appeals Received in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively. The numbers in Columns 3 and 4 must match the "Number of Administrative Appeals Processed in Fiscal Year" from Section VI. A. of the Annual Report from last year and from this year respectively.  
 (3) The numbers in Columns 5 and 6 must match the "Number of Backlogged Administrative Appeals as of End of the Fiscal Year" from Section XII. A. of the previous Annual Report and the current Annual Report, respectively.

APPEALS RECEIVED		APPEALS PROCESSED		APPEALS BACKLOGGED	
1. NUMBER RECEIVED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	2. NUMBER RECEIVED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	3. NUMBER PROCESSED DURING FISCAL YEAR FROM LAST YEAR'S ANNUAL REPORT	4. NUMBER PROCESSED DURING FISCAL YEAR FROM CURRENT ANNUAL REPORT	5. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM PREVIOUS ANNUAL REPORT	6. NUMBER BACKLOGGED AS OF END OF THE FISCAL YEAR FROM CURRENT ANNUAL REPORT
200	256	184	211	33	86

**F. DISCUSSION OF OTHER FOIA ACTIVITIES (Optional).** Provide here any further information about the agency's efforts to improve FOIA administration. Attach additional pages if necessary.  
 The AF completed 4 areas of improvement as identified

- Continue to elevate FOIA importance across the AF
- Continue to populate and proactive posting of records to the AF FOIA Reading Room web site.
- Released the updated AF FOIA regulation.
- Continue to implement annual FOIA training.

## ATTACHMENT 1

### (SECTION II - MAKING A FOIA REQUEST)

#### **MAJCOM'S/ BASES**

**Base contact information is located on the Air Force FOIA website at <http://www.foia.af.mil/offices/commands/index.asp>.**

HAF IMIO 1000 Air Force Pentagon Washington, DC 20330-1000 (703) 693-2735

HQ ACC/A6XP Benedict Ave., Suite 210 Langley, VA 23665 Tel: (757) 764-2265/2261

Beale AFB, California  
Davis-Monthan AFB, Arizona  
Dyess AFB, Texas  
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**IV. Exemption 3 Statutes**

<b>A. For Initial Requests</b>				
<b>Statute</b>	<b>Type of Information Withheld</b>	<b>Case Citation</b>	<b>Number of Times Relied upon per Component</b>	<b>Total Number of Times Relied upon by Agency</b>
5 USC §574(j)	Administrative Dispute Resolution Act - Dispute resolution communication between a neutral and a party to the dispute	N	AFSPC : 1 ANG : 1	2
5 USC App 4 §207(a)(1)(2)	5 USC App 4,§207(a)(1)(2)	Y	AFMC : 1	1
10 USC §128	Unclassified Special Nuclear Weapons Information	N	AFGSC : 3 AFMC : 2	5
10 USC §130	Unclassified Technical Data with Military or Space Application	Y	ACC : 2 AETC : 1 AFMC : 20 AFSPC : 1 USAFE : 1	25
10 USC §130b	Personnel in Overseas, Sensitive or Routinely Deployable Units	Y	ACC : 3 AFPC : 9 AFTAC : 2 HAF : 2 PACAF : 2 USAFE : 140	158
10 USC §130c	Certain Sensitive Information of Foreign Governments and International Organizations	Y	AFMC : 1 HAF : 2 USAFE : 1	4
10 USC §613a(a)	Proceedings of Promotion Selection Boards	N	ANG : 2	2
10 USC §1102	Confidentiality of Medical Records	N	AETC : 1 AFMC : 1 AFOSI : 2 AFSPC : 1	5
10 USC §2305(g)	DoD Contractor Proposals	N	ACC : 11 AETC : 1 AFCEE : 1 AFDW : 1 AFGSC : 1 AFMC : 25 AFSPC : 2 AMC : 7 HAF : 3 USAFE : 1	53
10 USC §2640(h)	Authority to Protect Safety-Related Information Voluntarily Provided by an Air Carrier	N	AMC : 3	3
22 USC §2778(e) Sec 38(e)	Control of Arms Exports	N	AETC : 1 AFMC : 1 ANG : 1	3
50 USC 403-1(i)	Intelligence Sources and Methods (Director of National Intelligence use only)	Y	NASIC : 1	1
41 USC Sec 423	Award Performance Evaluations		AFSPC : 2 AFTAC : 1 USAFE : 1	4

41 USC Sec 253b (1) (m)	Evaluation and Award		AFSPC : 2	2
42 USC Sec 2162 (a) (RD)	Information regarding Atomic Energy: Restricted and formerly restricted (A.E. Act of 1954) (specific applicable sections must be invoked)		AFHRA : 1	1
42 USC Sec 2168 (a) (1)	Information regarding Atomic Energy: Restricted and formerly restricted data (A.E> Act of 1954) (specific applicable sections must be invoked)		AFMC : 1	1
18 USC § 3509(d)	(Federal Victims' Protection and Rights Act) Certain records containing identifying information pertaining to children involved in criminal proceedings	Tampico v. EOUSA, No. 04-2285, slip op. at 8 (D.D.C. Apr. 29, 2005).	AFOSI : 1	1



Attachment 3

<b>B.(2) Disposition of FOIA Requests – “Other” Reasons for “Full Denials Based on Reasons Other than Exemptions”</b>		
<b>Component</b>	<b>Description of “Other” Reasons for Denials from Chart B (1) &amp; Number of Times Those Reasons Were Relied upon</b>	<b>TOTAL</b>
<b>ACC</b>	All Records Referred to another Component or Agency 8 Misdirected Request 4 Available Publicly 11 Administratively closed 77	100
<b>AETC</b>	All Records Referred to another Component or Agency 3 Misdirected Request 7 Available Publicly 2 Administratively closed 19	31
<b>AFAA</b>	Available Publicly 1 Administratively closed 1	2
<b>AFCEE</b>	Unable to contact requester 2 Administratively closed 1	3
<b>AFCESA</b>	Unable to contact requester 1	1
<b>AFDW</b>	All Records Referred to another Component or Agency 6 Misdirected Request 1 Litigation 1 Unable to contact requester 1 Administratively closed 9	18
<b>AFGSC</b>	Misdirected Request 2 Administratively closed 6	8
<b>AFHRA</b>	All Records Referred to another Component or Agency 4 Available Publicly 1 Unable to contact requester 3 Administratively closed 1	9
<b>AFISR</b>	Misdirected Request 1 Administratively closed 3	4
<b>AFLOA</b>	Misdirected Request 1	1
<b>AFMC</b>	All Records Referred to another Component or Agency 25 Misdirected Request 33 Available Publicly 31 Litigation 1 Unable to contact requester 17 Administratively closed 67	174
<b>AFOSI</b>	All Records Referred to another Component or Agency 10 Misdirected Request 10 Litigation 2 Unable to contact requester 13 Administratively closed 43	78
<b>AFOTEC</b>	All Records Referred to another Component or Agency 1	1
<b>AFPC</b>	All Records Referred to another Component or Agency 78 Administratively closed 1	79

<b>AFRC</b>	All Records Referred to another Component or Agency 1 Misdirected Request 1 Available Publicly 1 Administratively closed 1	4
<b>AFSOC</b>	All Records Referred to another Component or Agency 1 Misdirected Request 1 Administratively closed 3	5
<b>AFSPC</b>	All Records Referred to another Component or Agency 3 Misdirected Request 3 Available Publicly 8 Unable to contact requester 1 Administratively closed 27	42
<b>AFTAC</b>	All Records Referred to another Component or Agency 2 Misdirected Request 1	3
<b>AFWA</b>	Administratively closed 1	1
<b>AMC</b>	All Records Referred to another Component or Agency 11 Misdirected Request 3 Available Publicly 1 Unable to contact requester 6 Administratively closed 26	47
<b>ANG</b>	All Records Referred to another Component or Agency 10 Misdirected Request 3 Administratively closed 5	18
<b>ARPC</b>	All Records Referred to another Component or Agency 7 Misdirected Request 1 Unable to contact requester 1 Administratively closed 1	10
<b>HAF</b>	All Records Referred to another Component or Agency 99 Misdirected Request 33 Available Publicly 1 Unable to contact requester 4 Administratively closed 27	164
<b>NASIC</b>	All Records Referred to another Component or Agency 2	2
<b>PACAF</b>	All Records Referred to another Component or Agency 2 Misdirected Request 3 Available Publicly 1 Unable to contact requester 8 Administratively closed 5	19
<b>SAF</b>	Administratively closed 1	1
<b>USAFA</b>	Misdirected Request 1	1
<b>USAFCENT</b>	Misdirected Request 17 Litigation 1 Administratively closed 4	22
<b>USAFE</b>	All Records Referred to another Component or Agency 6 Available Publicly 1 Unable to contact requester 2 Administratively closed 23	32